

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS
MINUTES
June 8, 2022**

The Board of Regents for the University of Science and Arts of Oklahoma met Wednesday, June 8, 2022, in the Student Center Ballroom on the Science & Arts campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Chair David McLaughlin called the meeting to order at 1:35 p.m. and asked for roll call. Members present- David McLaughlin, Chris Mosley, Cale Walker, Diane Ming, and Kelly Wilkerson. Members absent were Tom Cordell and David Ferrell. Also present were- President John Feaver, Vice President Donna Miles, Vice President JP Audas, Vice President Mick Coponiti, Vice President Monica Trevino, Director of Communications and Marketing Amy Goddard, Faculty Association President Dr. Rachel Jones, and Vanessa McNabb, Executive Assistant to the President and Secretary to the Science & Arts Board of Regents.

Introductions: President Feaver introduced Science & Arts' newly appointed Regent, Mr. JJ Francais. Mr. Francais is the mayor of Elgin and is employed by Hilliary Communications as their Vice President for External Affairs. Mr. Francais will be sworn in during the September meeting.

Presentations: None

Approval of the Minutes of the April 13, 2022 meeting: On a motion to accept the minutes by Regent Mosley, seconded by Regent Walker, the minutes were approved unanimously.

Communications: None

Unfinished Business: None

New Business:

Personnel –

a. Appointments

Todd Perry, effective May 11, 2022, Grounds Crew

Jeremy Berry, effective May 31, 2022, Events Manager/Facilities Technician

Christopher Housman, effective June 1, 2022, Instructional Designer for NASNTI Grant

Elizabeth Conrad, effective June 6, 2022, Residential Outreach and Housing Coordinator

Mark Wittig, effective August 15, 2022, Assistant Professor of Art

Holly Hatfield, effective August 15, 2022, Assistant Professor of Economics

Kathryn Fields, effective August 15, 2022, Instructor of Education, and the Director of the Child Development Center

b. Changes in Status

Abigail Caselli, effective May 5, 2022, Assistant Professor of Psychology
Kyla Patterson, effective May 16, 2022, Admissions Technology Specialist (full-time)
Christie Sandefur, effective August 15, 2022, Instructor of Education

c. Resignations

Kelly Brown, effective April 15, 2022, Director of Grants and Proposals & Special Projects
Tricia Stanberry, effective July 15, 2022, Custodian

d. Recommendation of Fall Adjuncts

Susan Adams-Johnson	Voice
Freddy Baeza	Art
Kaleb Benda	Music
Ron Blankinship	Music
Luke Burns	Physical Education
Patricia Carr	Mathematics
Davon Carrington	Music
Jamie Caves	Management
Matthew Caves	Business Administration
Justin Croshure	Music
Debbie Earley	Speech Language Pathology
Rhenada Finch	Music
Pamela Foster	Psychology
Chris Francis	Physical Education
Clayton Hampton	Business
Jimmy Hampton	Physical Education
Emily Hector-Godwin	Physical Education/Theatre Arts
Rachel Jackson	American Indian Studies
Darrick Matthews	Physical Education
Robert Miles	Business
Andy Myers	Art
Kelli Monroe	IDS
Amanda Mullins	Sociology
Aminah Orozco	Physical education
Bruce Renfroe	Physical Education
Anna Roach	Music
Kasey Sams	Theatre Arts
Annette Shaw	Physical Education
David (Bret) Smithey	Music
Francisco Venegas	Music
Brian Worthington	Physical Education

On a motion by Regent Walker, seconded by Regent Ming, the Board voted unanimously to approve the personnel actions.

2. Financial Statements – Vice President for Business and Finance Mick Coponiti covered the monthly financials with the group.

No action was necessary.

3. Selection of External Auditor for 2021-2022 – The Finance and Audit Committee met prior to the meeting. Only one bid was received.

The Committee recommended accepting the bid, seconded by Regent Mosley. Acceptance of the bid was approved unanimously.

4. Consideration of Proposed FY2022-2023 Budget – The Finance and Audit Committee met prior to the meeting. VP Coponiti went over points of the budget. We received \$118,000 in new allocations along with \$100,000 for workforce related funding; residual COVID money, approximately \$250,000; Jane Brooks money that flows through the budget; total budget- \$13.8 million.

The Committee recommended accepting the budget as presented, seconded by Mosley. Acceptance of the FY2022-2023 Budget was approved unanimously.

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY2022-2023
PART I - PRIMARY BUDGET

Schedule A
Summary of Educational and General Expenditures by Function

Agency #	150	Date Submitted:	June 8, 2022
Institution Name:	University of Science and Arts of Oklahoma		
President:	John Feaver		

EXPENDITURES BY ACTIVITY/FUNCTION			
Activity Number	Activity/Function	FY2022-2023 Amount	Percent of Total
	Educational & General Budget - Part I:		
11	Instruction	5,634,234	40.8%
12	Research	162,509	1.2%
13	Public Service	5,000	0.0%
14	Academic Support	1,390,041	10.1%
15	Student Services	1,753,137	12.7%
16	Institutional Support	1,980,927	14.4%
17	Operation and Maintenance of Plant	1,793,885	13.0%
18	Scholarships and Fellowships	1,080,169	7.8%
	Total Expenditures by Activity/Function:	13,799,902	100.0%

FUNDING			
Fund Number	Fund Name	FY2022-2023 Amount	Percent of Total
	E&G Operating Revolving Fund:		
290	Revolving Funds	7,382,552	53.5%
290	State Appropriated Funds - Operations Budget	6,060,644	43.9%
290	State Appropriated Funds - Grants, Contracts and Reimbursements	129,658	0.9%
490	Federal Stimulus Funds - CARES and ARPA	227,048	1.6%
	Total Expenditures by Fund:	13,799,902	100.0%

Oklahoma State Regents for Higher Education
EDUCATIONAL AND GENERAL BUDGET - FY2022-2023
PART I - PRIMARY BUDGET
Schedule B

Summary of Educational and General Expenditures by Object

Institution:	University of Science and Arts of Oklahoma		
EXPENDITURES BY OBJECT			
Object Number	Object of Expenditure	FY2022-2023 Amount	Percent of Total
1	Personnel Services:		
1a	Teaching Salaries	3,429,760	24.9%
1b	Professional Salaries	2,517,867	18.2%
1c	Other Salaries and Wages	1,381,469	10.0%
1d	Fringe Benefits	3,224,941	23.4%
1e	Professional Services	-	0.0%
	Total Personnel Service	10,554,037	76.5%
2	Travel	89,571	0.6%
3	Utilities	350,000	2.5%
4	Supplies and Other Operating Expenses *	1,376,516	10.0%
5	Property, Furniture and Equipment	141,039	1.0%
6	Library Books and Periodicals	73,432	0.5%
7	Scholarships and Other Assistance	1,080,169	7.8%
8	Transfer and Other Disbursements **	135,138	1.0%
	Total Expenditures by Object	13,799,902	100.0%

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Oklahoma State Regents for Higher Education
EDUCATIONAL AND GENERAL BUDGET - FY2022-2023
PART I - PRIMARY BUDGET

Schedule C
REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution Name:		University of Science and Arts of Oklahoma	
Revenue Description	FY2022-2023 Amount	Percent of Total	
1. Beginning Fund Balance July 1, 2022 (Cash Basis)	153,278		
2. Expenditures for Prior Year Obligations	-		
3. Unobligated Reserve Balance July 1, 2022 (line 1 - line 2)	153,278	--Formula	
4. Projected FY2023 Receipts:			
State Appropriated Funds - For Operations	6,060,644	43.9%	
State Appropriated Funds - For Grants, Contracts and Reimbursements	129,658	0.9%	
Federal Appropriations	-	0.0%	
Local Appropriations	-	0.0%	
Resident Tuition (includes tuition waivers)	5,198,944	37.7%	
Nonresident Tuition (includes tuition waivers)	444,183	3.2%	
Student Fees - Mandatory and Academic Service Fees	731,425	5.3%	
Gifts, Endowments and Bequests	200,000	1.4%	
Other Grants, Contracts and Reimbursements	-	0.0%	
Sales and Services of Educational Departments	2,000	0.0%	
Organized Activities Related to Educational Departments	15,000	0.1%	
Technical Education Funds	-	0.0%	
Other Sources	791,000	5.7%	
Federal Stimulus Funds - CARES and ARPA	227,048	1.6%	
5. Total Projected FY2023 Receipts	13,799,902	100.0%	
6. Total Available (line 3 + line 5)	13,953,180	--Formula	
7. Less Budgeted Expenditures for FY2023 Operations	13,799,902	--Link to Sch A	
8. Projected Unobligated Reserve Balance June 30, 2023 (line 6 - line 7)	153,278	--Formula	

Schedule C-1			
Student Fees	Fund 290	Fund 700	Totals
Mandatory Fees	-	-	-
Academic Service Fees	-	-	-
Total Student Fees	-	-	-
Difference Between Student Fees in cells B23 and C40	731,425	N/A	N/A

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ALLOCATION OF STATE APPROPRIATED FUNDS
Fiscal Year 2022-2023
UNIVERSITY OF SCIENCE & ARTS OF OKLAHOMA

	FY22 Total State Allocated Funds	FY23 Performance Funding Formula	FY23 Performance Funding Allocation	FY23 Performance Funding Base Adjustments	FY23 Program Adjustments	FY23 Allocation Adjustments	FY23 Total State Allocated Funds	Total Inc/Dec from FY2022 Allocation	
								\$ Amount	Percent
University of Science and Arts of Oklahoma	5,929,763	0.80%	118,080	0		118,080	6,047,843	118,080	1.99%

The Concurrent Enrollment Waiver reimbursement amount is \$11,502 and will be transferred on a monthly basis in addition to your state app

****Details on the Critical Workforce/STEM Development Initiative:**

Your institution will be receiving \$100,000 to be directed at your discretion to STEM programs leading to degrees on Oklahoma's Top 100 Critical Occupations. This "at-risk" funding will be re-evaluated at the end of the next three-year academic period for possible reallocation.

5. Request to Consider Tuition and Fee Increase for FY2022-2023 – The Finance and Audit Committee met prior to the meeting. VP Coponiti shared details, a 5.2% increase would contribute a little over \$200,000 to the budget. Students would pay an additional \$210 for 15 credit hours per trimester. We have only gone up two of the last five years. Over a six-year period it averages out to a 2 percent increase per year. A group met with students regarding the proposed increase.

The Committee recommended accepting the tuition and fee increase, seconded by Regent Mosley. Acceptance of the 5.2% increase was approved unanimously.

6. Request to Consider Setting Guaranteed Tuition Rate for FY2022-2023 – The Finance and Audit Committee met prior to the meeting. VP Coponiti gave an overview. A guaranteed rate at 115% would translate into a guaranteed Oklahoma resident tuition rate of \$261.00 per credit hour through the 2025-2026 academic year.

The Committee recommended accepting the guaranteed rate, seconded by Regent Mosley. Acceptance of the guaranteed rate being set at \$261.00 per credit hour through the 2025-2026 academic year was approved unanimously.

7. Request Approval of 2022-2023 Campus Housing Rates – The Housing and Physical Plant Committee met prior to the meeting. VP Coponiti gave an overview. Science & Arts housing rates have not been increased for four plus years. A comparison of housing costs with other Oklahoma institutions shows the increase still has us third lowest. The dollar increase would vary depending on the housing option.

The Committee recommended accepting the campus housing rates, seconded by Regent Mosley. Acceptance of the 2022-2023 campus housing rates was approved unanimously.

8. Request Approval of 2022-2023 Board Plans – The Housing and Physical Plant Committee met prior to the meeting. VP Coponiti gave an overview. The proposed rates reflect an approximate 15% increase over last year's rates due to rising costs nationally. Science & Arts has not adjusted rates in over four years even though vendor costs have increased. The increase has us third lowest compared to other Oklahoma institutions.

The Committee recommended accepting the board plans, seconded by Regent Mosley. Acceptance of the 2022-2023 board plans was approved unanimously.

9. Appointment of Regents Committees – President Feaver indicated this was a routine action by the Board in their June meeting.

BOARD OF REGENTS COMMITTEES*
UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
2022-2023

Academic and Administrative Affairs	Kelly Wilkerson, Chair Diane Ming Vice President, Academic Affairs Vice President, Innovation & IT
Finance and Audit	David Ferrell, Chair Cale Walker Vice President, Business and Finance Vice President, University Advancement
Housing and Physical Plant	Diane Ming, Chair David McLaughlin Vice President, Student Services Vice President, Business and Finance Secretary, Faculty Association
Policies and Procedures	Cale Walker, Chair JJ Francais Vice President, Academic Affairs Vice President, Student Services President, Faculty Association
University Advancement	David McLaughlin, Chair David Ferrell Vice President, University Advancement President, Alumni Association
Student Life	JJ Francais, Chair Kelly Wilkerson Dean of Students President, Student Association Vice President & Treasurer, Faculty Association

*The Chair of the Board of Regents and the President of the University are ex-officio members of all committees.

On a motion from Regent Walker, and seconded by Regent Wilkerson, the Board voted unanimously to approve the Regents Committees for FY2022-2023.

10. Election of Officers – In accordance with the Regents Monthly Agenda Guide, Board of Regents officers for the next fiscal year are to be elected in the June meeting. Officers for the FY2022-2023 are: Chair, Chris Mosley, Vice Chair, Cale Walker, and Secretary, Kelly Wilkerson.

On a motion from Regent Ming, and seconded by Regent Walker, the Board voted unanimously to approve the elected officers for FY2022-2023.

11. Authorization for Regents Committees to Act on Behalf of Board – The Science & Arts Board of Regents normally does not meet again until September. In the interim and if a matter of extreme importance should arise, the Chairman could authorize a

special meeting of the Board. For unforeseen but necessary routine items that require Regents' action, it is recommended that the Regents' committees be authorized to act on behalf of the Board with their action ratified in the September meeting.

On a motion from Regent Wilkerson, and seconded by Regent McLaughlin, the Board voted unanimously to approve the authorization for Regents Committees to act on behalf of the Board.

12. President's Report –

- a. State appropriations – this was covered in previous agenda items.
Longevity Pay – a high priority, the budget will not allow a salary increase for faculty and staff this year. Important to protect expertise in all areas.
- b. Athletics – Ms. Cathy Perri, NAIA Senior Women Leader representative introduced Tanner Shoemaker, Director of Sports Information. Mr Shoemaker distributed a document containing athletics year in review and gave an overview. All Drover athletic programs represented the school well this past year. Many athletes received accolades for their hard work this past season.
- c. External initiatives – Science & Arts has several external initiatives in the works. OU agreement for joint nursing degree; associate degree transfer program; joint research with OU in environmental science as well as social science; arrangement with CapEd for external delivery of online courses; community and economic development; Career tech collaboration with the business program; brokering with Cameron on computer science; Cameron 3+2 or 4+1 master's degree program; large grant from the OSRHE to partner with Cameron and Western Oklahoma State for shared institutional research.
- d. Foundation – Vice President JP Audas provided a handout/snapshot of annual fundraising, comparing FY21 with FY22 and other Foundation financial information. Private fundraising will probably exceed \$1 million ahead from FY21. Final fiscal numbers will be available soon. Noted \$1.6 million has gone towards capital projects this past fiscal year. The Davis Hall Amphitheater is currently being renovated. Hoping to have it completed before the start of the fall trimester.
- e. Longevity pay – put \$200,000 towards the first year and will continue to support going forward.
- f. Reorganization, internal initiatives – Vice President Dr. Donna Miles briefed the Board on the reorganization of divisions and internal initiatives.
Reorganization -- The Divisions will be renamed as Schools and the Chairs will now be Deans. This terminology change is more in line with other institutions and will assist in grant writing. The Arts & Humanities division will be split into Fine & Performing Arts and IDS & Humanities, no additional dean

will be needed as IDS chair did not have faculty reporting to them prior to the change. Current chair positions will be vacated and applications will be accepted (internally only) for new deans.

Internal initiatives –

- Received a micro-credential grant from OSRHE, have 10 participating in teacher education alternative certification. Looking at adding several other programs for micro-credentialing. Micro-credentials are fewer hours than a minor. Scholarships are available and courses are listed on college transcript.
- Pathways encouraged by OSRHE; allows one to take elective courses in other disciplines for support of their career path/degree. Pathway options will be in the fall 2022 course catalog.
- CapEd- the audience would be military, older learners or people who want to change careers or need an extra skill. Certification in Human Resources will be first certification offered and this program will not take away from current student numbers. Current courses and/or courses from Coursera will be used.
- Coursera is a learning platform offered by OSRHE and is being used by staff, faculty, students, alumni, and the community. Course offerings can be used as a supplement to current course content. There is a group of offerings that guarantee employment upon completion (Google- Pryor).
- Boot Camp/Bridge Program/Jump Start – provide incoming freshman with low ACT scores in English &/or math or right-to-try students intense remediation during the summer with assessment at the end. If they pass, they will not have to enroll in the zero-level lab(s). Planning to start summer 2023.
- Open Educational Resources are free resources available on the public domain; becoming very popular; faculty can put together resources which saves students money by not buying textbooks.
- Minor in Special Education – working on offering a minor in Special Education
- Internships are being streamlined and standardized through the Career Success Services. Beginning the sophomore year students can take as many internships as they choose. 1-3 credit hours, Pathways includes internships.
- Direct Freshman Advising – the Freshman Seminar will be piloted this fall. Advising, choosing a major, making graduation plans are items to be included. Once a student declares a major, they will move to a faculty member in that discipline for future advising.

- Curriculum Mapping – began three years ago as a result of HLC. It shows how all goals and objectives are met at every level.
- Freshman Seminar will begin this fall (pilot). Designed to help freshman feel connected to the university. There will be both small and large cohort groups.
- Rhetoric – speech and reading will be included in freshman seminar; Rhetoric will not be dropped as a course until a decision is made by Faculty Association, being offered this summer and fall.
- Meta-major is another OSRHE initiative, works as a funnel to guide students toward a specific subject/discipline in their degree.

g. Other –

Admissions – Associate Vice President Sheppard McConnell provided the June Report containing numbers and analysis for the summer and upcoming fall trimesters, numbers for both terms are up at this point. Admissions is rebuilding relationships with Chickasha High School. They are also planning a downtown community event set for August 20.

Jordan Vinyard, Associate Professor of Art and Director of ArtWrecker spoke briefly about ArtWrecker events and collaboration with the community and students in the classroom.

13. Remarks from Representatives to the Board

- a. Faculty Association – Dr. Rachel Jones, Faculty Association President shared additional items not provided in the packet. ArtWrecker will continue community events this fall. Art and Environmental Science will collaborate to host a nature photo contest and an Inktober event this fall for both the campus and community. PreK-12 educators will be invited to the Habitat for educational workshops, nature walks, plant identification, plant pressing, etc. Several faculty are working on, have submitted, or received grants for various projects. Expressed appreciation to Board and Administration for the sabbatical program, several faculty have taken advantage of it for research, publishing, and other areas of work.
- b. Student Association – Chelsea Fuston, newly elected Student Government Association President touched on a few highlights of the provided report. Suggestions from students- increased lighting around the library, more help on move in day, and a school health official (nurse). Last year’s SGA president was successful in getting all but the school health official accomplished. She shared a bit about herself. She took concurrent classes at Science & Arts while in high school and chose Multidisciplinary Studies as her major. She is active in the campus community and a two-sport athlete.
- c. Alumni Association – Dawn Reitan-Brockman, Director of Alumni Relations and University Development answered some questions previously asked by the Board regarding food services and internships. Went over highlights of the

provided report. She also distributed a recruitment piece that contains where some of our graduates are working and what some of them are saying about Science & Arts.

- d. Staff Association –Marissa Moore, Staff Association Vice President shared several staff members recently started or completed degrees. Several staff members are active in community organizations. “No job is too big even if our staff is small”.

14. Time and Place of Next Meeting – The next meeting will be held Wednesday, September 14, 2022, at 1:30 p.m. on the Science & Arts Campus.

15. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” – None

16. Executive Session – Chairman McLaughlin asked for a motion to move the meeting into executive session. On a motion from Regent Walker seconded by Regent Mosley, the Board voted unanimously to move into Executive Session at 4:16pm in order to address the remaining agenda item.

- a. Consideration of Recommended Salaries for FY2022-2023

17. Return to Open Session – Chairman McLaughlin asked for a motion to move the meeting into open session. On a motion from Regent Walker, seconded by Regent Mosley, the Board voted unanimously to return to open session at 4:26pm.

- a. Action on Consideration of Recommended Salaries for FY2022-2023

On a motion by Regent Ming, seconded by Regent Wilkerson. The Board voted unanimously to approve the recommended salaries for FY2022-2023.

18. Adjournment – On a motion by Regent Mosley, seconded by Regent Walker, the Board voted unanimously to adjourn. Chair McLaughlin declared the Board meeting adjourned at 4:27 p.m.