

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA**  
Office of Student Services – 1727 W Alabama – Chickasha, OK 73018 – 405-574-1278  
**SPARKS HALL 2008-2009**

Name: \_\_\_\_\_  Female  Male Email: \_\_\_\_\_

Student ID: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_  
City, State, Zip

USAO P.O. Box: \_\_\_\_\_ Room Number: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_ Local/Cell Phone Number: \_\_\_\_\_

Classification at USAO:  Freshman  Sophomore  Junior  Senior Major: \_\_\_\_\_

*Room and board is based on occupancy coupled with the required selected food service plan. Food service plans may be used Sunday through Saturday with no carry over of cafeteria meals. Dcb: Declining Cash Balance.*

| Meal Plan   | Cost               | Sparks Occupancy   | Trimester Occupancy                      |
|---|--------------------|--|--|
| <input type="checkbox"/> 5 Cafeteria Meals + \$300 dcb  | \$1075 / trimester | <input type="checkbox"/> Double \$ 1230 / trimester                  | <input type="checkbox"/> Academic Year   |
| <input type="checkbox"/> 10 Cafeteria Meals + \$200 dcb | \$1200 / trimester | <input type="checkbox"/> Private \$ 1940 / trimester                 |  |
| <input type="checkbox"/> 15 Cafeteria Meals             | \$1125 / trimester | <input type="checkbox"/> Small Single \$ 1580 / trimester (men only) |  |
| <input type="checkbox"/> 15 Cafeteria Meals + \$150 dcb | \$1200 / trimester |  | <b>Clubhouse Membership</b>              |
|   |                    |  | <input type="checkbox"/> \$50 Membership |

Name of roommate requested (roommates must request each other): \_\_\_\_\_

Do you:

|   |  |                                    |   |
|---|--|------------------------------------|---|
| <input type="checkbox"/> smoke?         | <input type="checkbox"/> get up early? | <input type="checkbox"/> tidy?     | <input type="checkbox"/> object to a roommate who drinks alcohol? |
| <input type="checkbox"/> drink alcohol? | <input type="checkbox"/> study late?   | <input type="checkbox"/> not tidy? | <input type="checkbox"/> object to a roommate who smokes?         |

Emergency Contact Information: \_\_\_\_\_  
Name relationship phone number

**\* Individuals with special needs must make requests for accommodations in writing through the Office of Student Services.**

**CONTRACT TERMS AND CONDITIONS**

- Eligibility and On Campus Residency Requirement.**
  - To be eligible to live in the Residence Halls, a student must be enrolled full time at the University of Science and Arts of Oklahoma.
  - Residents must participate in a food service plan.
  - The University reserves the right not to contract with students who have violated the terms and conditions for housing contracts or University rules or regulations, or who have a past due balance with the University.
- Contract Period**  
The period of this contract is for an academic year beginning at 8:00 am August 16, 2008 through 2:00 pm April 18, 2009.
- Winter Break**  
Residence halls will be closed between the fall and spring term from 2:00 pm December 5, 2008 to 8:00 am noon January 3, 2009.
- Room Deposit**
  - A \$100 deposit is required if you are contracting for Residence Hall housing. This contract does not guarantee availability of rooms. If a room is not available, your \$100 deposit will be refunded.
  - A student shall forfeit his/her deposit if:
    - The contract is cancelled after August 1.
    - The student moves out during the contract period.
- Termination of the Contract by the Student**
  - Students may not terminate this contract except as stated herein or under extraordinary circumstances with approval of the Office of Student Services. **Students who have signed a housing contract are responsible for paying all room and board charges for the entire term of the contract.**
  - After the student has signed a housing contract, the contract may be terminated by the student only for official withdrawal from the University. The student shall submit written proof of the reason for termination.
- Termination of the Contract by the University**  
The University may terminate this contract and require the student to vacate the residence hall for, but not limited to, the following reasons:
  - Failure to meet University financial obligations satisfactorily.
  - Failure to register for and attend the required number of credit hours.
  - Violation of residence hall or University policy, rules or regulations, including but not limited to the regulations set out in the current Student Handbook, or violation of criminal law. **Students removed from housing for disciplinary reasons shall pay the entire contract and forfeit their housing deposits.**
  - Violation of the terms of the contract.
  - An emergency or casualty rendering the student's room unsafe or otherwise uninhabitable.
- Assignments**  
The University reserves the right to make roommate and residence hall assignments and/or reassign individuals to different rooms at any time determined to be necessary by the residence hall staff.
- Changes in Assignments**
  - All room changes must be approved by the Office of Student Services. If a student moves without proper authorization, the student is subject to a fine for improper checkout.
  - If a resident with a double occupancy housing application is without a roommate, the resident will have three (3) days to select another roommate. After three (3) days, the resident will be given the choice of signing a private room application and paying the posted private room fee, or the University may move the student to another room or assign a roommate.
- Housing Check-In**  
The last day to claim specific room assignments and to check into the residence halls is the first day of fall classes, unless special arrangements are made with the Office of Student Services. All reservations will be canceled after 5 p.m. on the first day of classes.
- Right of Entry**  
The University reserves the right to enter the students' rooms in order to meet emergency situations, to make routine maintenance or fire hazard inspections, to maintain minimum health and safety standards, and to enforce regulations.

**I HAVE READ AND AGREE TO ABIDE BY THE ABOVE PROVISIONS. I UNDERSTAND THAT THIS IS A BINDING CONTRACT FOR AN ACADEMIC YEAR, AND THAT SIGNING OBLIGATES ME TO ROOM AND BOARD PAYMENTS FOR THE ENTIRE ACADEMIC YEAR. A HOUSING ASSIGNMENT DOES NOT CONSTITUTE ADMISSION TO THE UNIVERSITY.**

SIGNATURE

TODAY'S DATE