Recommendation Sheet

University of Science and Arts of Oklahoma — Career Development and Placement Services

Candidate's Name _____
(Last) (First) (Middle)

The Family Education Rights and Privacy Act of 1974 provides an individual the right to review educational records unless this right is waved. If waived, this document becomes confidential.

I, the above named individual, have exercised my option as follows:

( ) Confidential - Closed file
( ) Non-Confidential - Open file

_____
Signature

TO THE REFERENCE: Please write in the space provided below your appraisal of the above candidate. It is suggested that information regarding availability, character, personality, and type of employment for which applicant is best suited be included. Please type or use black ink.

Reference's Name _____ Title _____

Institution _____

Address _____

Date _____ Signature of Reference _____

Return this recommendation directly to: Career Development and Placement Services, University of Science and Arts of Oklahoma, 1727 West Alabama, PO Box 82114, Chickasha, OK 73018-0001.