

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS
MINUTES
June 9, 2015**

The Board of Regents for the University of Science and Arts of Oklahoma met Tuesday, June 9, 2015, in the President's Conference Room on the USAO campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Chair McLaughlin led the group in the Pledge of Allegiance and then called the meeting to order at 1:30 and asked for roll call. Members present were: Hilary Kitz, Bill Lance, Dave McLaughlin, Chris Mosley, Diane Ming, and John Nelson. Absentee was Mo Anderson. Also present were: President John Feaver, Vice President Dex Marble, Vice President Mike Coponiti, Vice President Lynn Boyce, Vice President Michael Nealeigh, Vice President Monica Trevino, Director of Communications and Marketing Kelly Arnold, Alumni Association President Ron Carr, Staff Association President Leah Feild, and Diane Carroll, Executive Assistant to the President and Secretary to the USAO Board of Regents.

Introductions: None

Presentations: President Feaver presented an engraved gavel to outgoing Chair of the USAO Board of Regents, Dave McLaughlin, and a gift to outgoing Regent John Nelson.

Approval of the Minutes of the April 14, 2015, meeting: On a motion by Regent Kitz, seconded by Regent Mosley, the minutes were approved unanimously.

Communications: None.

Unfinished Business: None.

New Business:

1. Personnel –

Appointments:

Phillip Bradshaw, Asst. Men's Basketball Coach, part-time effective April 24, 2015, salary \$16,000. Phillip is a current student and expects to graduate December 2015.

Medea Glass, Grounds, full-time effective May 1, 2015, salary \$20,800.

Dr. Camillia Smith Barnes, Associate Professor of Mathematics, full-time effective May 31, 2015, salary \$50,000. Dr. Barnes received her PhD from Harvard University, Cambridge, MA.

Jeffrey Taylor, Assistant Professor Theatre Arts, full-time effective August 20, 2015, salary \$45,650. Mr. Taylor received his MFA from The University of Missouri, Kansas City, MO.

Janell Williamson, Administrative Assistant/Mailroom Clerk, full time effective May 26, 2015, salary \$21,500.

Jared Ellis, Security Guard, full-time (one-year contract) effective June 2, 2015, salary \$20,800.

Change in Status:

Chelsea Phillips, Director of Admissions & Registrar, full-time, effective July 1, 2015, salary \$55,000.

Resignations:

Soumendra Banerjee, effective April 24, 2015

Frankie Killman, effective May 22, 2015

Rob Vollmar, effective May 28, 2015

RECOMMENDATION FOR FALL 2015 ADJUNCT

James Adams	Mathematics
Dan Bice	Deaf Education
Ron Blankinship	Music
Patricia Carr	Mathematics
Jamie Caves	Business Administration
Matthew Caves	Business Administration
Scott Charlson	Education
Amber Diaz	Speech Language Pathology
David Duncan	Communication
Judy Duprez	Education
Rhenada Finch	Music
Pamela Foster	Psychology
Emily Godwin	Theatre Arts
Jerry Hargis	Communication
Julie Harris	Education
Sam Hayden	Physical Education
Rachel Jackson	Indian Studies
Kellie Vaughn Johnson	Psychology
Carmen Lamar	Education
Jasmine Nunez	Computer Science
Bonnie Pendleton	Speech Language Pathology
Kim Roberts	Natural Science
Bill Robinson	Psychology
Mike Ross	Physical Education
Cheryl Sehon	Education
Dwight Sehon	Accounting
David Sikes	Management
Claudia Smith	Education
Mamie Sprinkle	Music
Misty Steele	IDS
Patricia Tello	Foreign Language
Kenny Tolman	Art/Photography
Rob Vollmar	Music

On a motion by Regent Nelson, seconded by Regent Mosley, the Board voted unanimously to approve the request.

2. Financial Statements – Vice President for Business and Finance Mike Coponiti covered the monthly and quarterly financials with the group.

No action was necessary.

3. Request to Increase Tuition & Mandatory Fees FY2015-2016

Chair McLaughlin called on Regent Nelson who reported that the Finance and Audit Committee met on Tuesday, June 9, 2015, at 10:00 a.m. in the President's Conference Room to consider the recommendation.

In 2002 the Oklahoma Legislature granted authority to the State Regents to determine tuition and mandatory fee increases not to exceed the prior year average of the State Regents established national peer groups for institutional tiers (70 O. S. 2004 Supp., Section 3218.14). Following last year's increase in tuition and mandatory fees, Oklahoma resident student cost at USAO was 68.9% of our national peer group. The increase proposed below will result in an Oklahoma resident USAO student cost equal to 72.2% of the national peer group average.

The State Legislature reduced appropriations to higher education by 3.5% compared to the prior year. It will result in a \$261,212 cut to USAO's allocation. On top of this, it will also involve our absorbing \$125,000 in mandatory cost increases and a \$50,000 reduction in our special annual MEP allocation. In order to continue to protect the quality of academic programs and operations, I see no other option to offset this reduction in state funding other than to increase student tuition and mandatory fees.

To serve those same priorities, presidents of all state colleges and universities this year will recommend some measure of student tuition and mandatory fee increase to their respective boards. I expect all institutions to increase rates below five percent. There is general agreement on the importance of an increase to help protect institutional quality and academic integrity. We calculate that a 4.8 percent increase in USAO student tuition and mandatory fees will raise an estimated \$152,000 in additional revenue. A full-time Oklahoma resident student enrolled in 15 credit hours will pay an additional \$150.00 per trimester. We have talked to student groups about the proposed tuition increase. They are supportive of the effort to protect the quality of academic instruction and student support services.

The President recommends a combined 4.8 percent increase in tuition and mandatory fees.

Regent Nelson recommends the approval of the Tuition and Mandatory Fees, and the Board voted unanimously to approve.

4. Request to Consider Guaranteed Student Tuition Rate for FY2015-2016

Chair McLaughlin called on Regent Nelson who reported that the Finance and Audit Committee met on Tuesday, June 9, 2015, at 10:00 a.m. in the President's Conference Room to consider the recommendation.

Institutions within the Oklahoma State System of Higher Education are required by law to offer first time full-time Oklahoma resident students a tuition rate that will be guaranteed for a period not less than four consecutive academic years. (70 O. S. 2007 Supp., Section 3218.8) They will remain eligible to receive this fixed rate so long as they sustain full-time, uninterrupted enrollment for consecutive year fall and spring semesters throughout the four-year period.

Students shall have the option to participate or not participate in the guaranteed tuition program and shall indicate their election at the time of enrollment or following the approval of the tuition rates by the USAO Board of Regents.

By law, the guaranteed rate cannot exceed 115 percent of the non-guaranteed undergraduate tuition rate charged to resident students enrolling for the first time for the same academic year. Beginning in the fall 2015 semester, the proposed resident tuition rate for FY2015-2016 will be \$180.00 per credit hour, a guaranteed rate at 115 percent would translate into a guaranteed Oklahoma resident tuition rate of \$207.00 per credit hour through the 2018-2019 academic year.

The President recommends that the guaranteed USAO rate for Oklahoma resident tuition be set at \$207.00 per credit hour for the fall 2015.

Regent Nelson recommends the approval of the Guaranteed Tuition Rate, and the Board voted unanimously to approve.

5. Consideration of Proposed FY2015-2016 Budget

Chair McLaughlin called on Regent Nelson who reported that the Finance and Audit Committee met on Tuesday, June 9, 2015, at 10:00 a.m. in the President's Conference Room to consider the recommendation. Regent Nelson called on Vice President Coponiti to cover the essentials of the proposed budget.

The Education and General Budget consists of state appropriations and locally generated revolving funds. Appropriations from the Oklahoma Legislature to the higher education system are allocated to individual institutions by the Oklahoma State Regents for Higher Education.

The State Legislature reduced appropriations to higher education by 3.5% compared to the prior year. It will result in a \$261,212 cut to USAO's allocation. On top of this, it will also involve our absorbing \$125,000 in mandatory cost increases and a \$50,000 reduction in our special annual MEP allocation.

Thus, I am recommending a 4.8 percent increase in student tuition and mandatory fees. If approved, it will raise an estimated \$152,000 in new revenue. It would provide sufficient funds to cover mandatory cost increases but will not off-set the reduction in State appropriations and MEP allocations.

The attached pages contain information concerning legislative appropriations to higher education and State Regents' allocations to USAO. These materials are drawn from packets that were distributed to state institutions following the State Regents' May 29th meeting in which they authorized the FY15-16 budget for the state system and allocations to specific institutions.

Also enclosed are schedules A, B, and C of USAO's E&G FY15-16 Budget. These schedules show a total proposed expenditure of \$13,104,401. The total amount is inflated by reporting \$814,007 for authorized fee waivers. That amount is included as income and expenditures, but it represents only a waiver of tuition and not funds available for expenditure. Also included is an allocation of \$24,398 to Jane Brooks School for the Deaf for which USAO acts as the pass through agency for the State of Oklahoma.

The President recommends acceptance of the proposed FY2015-2016 budget.

Oklahoma State Regents for Higher Education

655 Research Parkway, Suite 200

Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY2015-2016

PART I - PRIMARY BUDGET

Schedule A

Summary of Educational and General Expenditures by Function

Agency #	150	Date Submitted:	June 9, 2015
Institution Name:	University of Science and Arts of Oklahoma	President:	Dr. John Feaver

EXPENDITURES BY ACTIVITY/FUNCTION			
Activity Number	Activity/Function	FY2015-2016 Amount	Percent of Total
	Educational & General Budget - Part I:		
11	Instruction	5,474,913	41.8%
12	Research	287,973	2.2%
13	Public Service	10,000	0.1%
14	Academic Support	984,438	7.5%
15	Student Services	1,358,413	10.4%
16	Institutional Support	1,882,794	14.4%
17	Operation and Maintenance of Plant	2,291,863	17.5%
18	Scholarships and Fellowships	814,007	6.2%
	Total Expenditures by Activity/Function:	13,104,401	100.0%

FUNDING			
Fund Number	Fund Name	FY2015-2016 Amount	Percent of Total
	E&G Operating Revolving Fund:		
290	Revolving Funds	5,709,315	43.6%
290	State Appropriated Funds - Operations Budget	7,201,997	55.0%
290	State Appropriated Funds - Grants, Contracts and Reimbursements	193,089	1.5%
		-	0.0%
	Total Expenditures by Fund:	13,104,401	100.0%

EDUCATIONAL AND GENERAL BUDGET - FY2015-2016

PART I - PRIMARY BUDGET

Schedule B

Summary of Educational and General Expenditures by Object

Institution:	University of Science and Arts of Oklahoma
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EXPENDITURES BY OBJECT			
Object Number	Object of Expenditure	FY2015-2016 Amount	Percent of Total
1	Personnel Services:		
1a	Teaching Salaries	3,369,905	25.7%
1b	Professional Salaries	2,007,115	15.3%
1c	Other Salaries and Wages	1,412,997	10.8%
1d	Fringe Benefits	2,881,934	22.0%
1e	Professional Services	-	0.0%
	Total Personnel Service	9,671,951	73.8%
2	Travel	97,571	0.7%
3	Utilities	605,710	4.6%
4	Supplies and Other Operating Expenses *	1,511,346	11.5%
5	Property, Furniture and Equipment	195,848	1.5%
6	Library Books and Periodicals	73,432	0.6%
7	Scholarships and Other Assistance	814,007	6.2%
8	Transfer and Other Disbursements **	134,536	1.0%
	Total Expenditures by Object	13,104,401	100.0%

EDUCATIONAL AND GENERAL BUDGET - FY2015-2016			
PART I - PRIMARY BUDGET			
Schedule C			
REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE			
Institution Name:University of Science and Arts of Oklahoma		University of Science and Arts of Oklahoma	
Revenue Description		FY2015-2016 Amount	Percent of Total
1. Beginning Fund Balance July 1, 2015		2,021,368	
2. Expenditures for Prior Year Obligations		901,736	
3. Unobligated Reserve Balance July 1, 2014 (line 1 - line 2)		1,119,632	<-Formula
4. Projected FY2015 Receipts:			
State Appropriated Funds - For Operations		7,201,997	56.2%
State Appropriated Funds - For Grants, Contracts and Reimbursements		193,089	1.5%
Federal Appropriations		-	0.0%
Local Appropriations		-	0.0%
Resident Tuition (includes tuition waivers)		4,151,748	32.4%
Nonresident Tuition (includes tuition waivers)		415,844	3.2%
Student Fees - Mandatory and Academic Service Fees		717,000	5.6%
Gifts, Endowments and Bequests		112,512	0.9%
Other Grants, Contracts and Reimbursements		-	0.0%
Sales and Services of Educational Departments		2,000	0.0%
Organized Activities Related to Educational Departments		15,000	0.1%
Technical Education Funds		-	0.0%
Other Sources		11,000	0.1%
		-	
5. Total Projected FY2016 Receipts		12,820,190	100.0%
6. Total Available (line 3 + line 5)		13,939,822	<-Formula
7. Less Budgeted Expenditures for FY2016 Operations		13,104,401	<-Link to Sch A
8. Projected Unobligated Reserve Balance June 30, 2016 (line 6 - line 7)		835,421	<-Formula

Regent Nelson recommends the approval of the Proposed FY15-16 Budget, and the Board voted unanimously to approve.

6. Authorization to Select External Auditor for FY2014-2015

Chair McLaughlin called on Regent Nelson who reported that the Finance and Audit Committee met on Tuesday, June 9, 2015, at 10:00 a.m. in the President's Conference Room to consider the recommendation.

A Request for Proposal notice was published and sent to ten accounting firms in Oklahoma. On the basis of competitive bid, the Board selected on June 12, 2012 the firm of Becky Fleming, CPA, Inc. to audit the financial statements for fiscal years ending June 30, 2012-14. State law allows retention of an auditing firm for up to five consecutive fiscal years, based on an annual review of service.

The audits were performed in a professional, thorough, and timely manner. The Regents expressed satisfaction with the results when presented with the latest Audit Report in the November 14, 2014 meeting of the board.

Becky Fleming, CPA, Inc. has agreed to perform the audit for the fiscal year ending June 30, 2015, for a fee of \$15,000.00, an annual assessment consistent with the agreement approved by the Regents in the initial 5-year proposal.

The President recommends Board authorization.

Regent Nelson recommends the approval of the Selection of External Auditor for FY2014-2015, and the Board voted unanimously to approve.

7. Request for Authorization to Purchase Computer Equipment

Chair McLaughlin called on Regent Nelson who reported that the Finance and Audit Committee met on Tuesday, June 9, 2015, at 10:00 a.m. in the President's Conference Room to consider the recommendation. Regent Nelson called on Vice President Boyce to report on the following.

In the meeting of March 26, 1990, the Regents approved a Computer Plan to be implemented in phases. The purchase of new equipment is needed periodically, both with the addition of new faculty and staff as well as the need to maintain the five-year replacement cycle of outdated computers.

This request for computer equipment will replace 20 computers. Twelve of the computers purchased will be either desktops or laptops, and 3 Apple iMac computers which must be purchased directly from Apple. At this time, we are still working to get the prices down as much as possible. As we anticipate purchasing these over a three-month time span, the estimated cost will be approximately \$20,000.

Funding for this purchase will come from the Section 13/New College Funds account.

The President recommends approval of purchasing computer equipment.

Regent Nelson recommends the approval of the proposed Purchase of Computer Equipment, and the Board voted unanimously to approve.

8. Request for Approval of Consider Bids on Fieldhouse Surface

Chair McLaughlin called on Regent Mosley who reported that the Housing and Physical Plant Committee met on Tuesday, June 9, 2015, at 11:15 a.m. in the President's Conference Room to consider the recommendation.

Bids were solicited for replacement of the USAO Fieldhouse floor which is more than 35 years old. The playing surface has had several repairs in recent years. Prior to the latest season there were areas on the playing surface that required additional attention to deem the floor playable from a liability standpoint.

The follows bids were received:

Beckett Brothers of Oklahoma City, OK	\$136,237.00
Thompson Floor Co. of Mustang, OK	\$167,300.00
Malone Floor Co. of Tulsa, OK	No Bid

The administration requests approval of this project, as bid by Beckett Brothers, with funds available in the Section13/New College capital improvement fund.

Regent Mosley recommends the approval of bid on Fieldhouse surface, and the Board voted unanimously to approve.

9. Request for Approval of Changes to Faculty Handbook

Chair McLaughlin called on Regent Mosley who reported that the Academic and Administrative Affairs Committee met on Tuesday, June 9, 2015, at 11:00 a.m. in the President's Conference Room to consider the recommendation. Regent Mosley called on Vice President Marble to report on the following.

In June, 2012, the USAO Board of Regents approved a number of substantive changes to the USAO Faculty Handbook. On September 9, 2014, the Board of Regents approved minor changes relating to procedures for promotion, tenure, and post-tenure review and also clarifying language relating to sabbatical leave. By a vote of 27-1-4, the Faculty Association has recommended another slight change in language to allow a tenured faculty member who is serving on the Promotion and Tenure Committee to participate also in the Division's consideration and vote on questions involving promotion, tenure, and post-tenure review. Under the present Faculty Handbook, a member of the Promotion and Tenure Committee is prohibited from participation at the Division level.

The reason for the change is that the number of tenured members of a Division has been so small that few or none of the tenured members of the Division have been able to participate in important discussions and votes in the process leading to the next stage. The Faculty Handbook Committee and the Faculty Association have had numerous and extensive discussions about this situation, and have reached a solid conclusion.

The Vice President for Academic Affairs supports this change. The full text of the incorporated proposed language, with the change underlined, is below:

Procedures for Promotion (p. 19)...

A. A faculty member seeking promotion must submit a promotion dossier to the Division Chair by November 1 of the year following completion of the required term in rank. The earliest the promotion process can begin for an assistant professor applying for promotion to associate professor is during the fall of his or her fifth year as assistant professor, with promotion (if approved) to take effect the following fall. The earliest the promotion process can begin for an associate professor applying for promotion to full professor is during the fall of his or her seventh year as associate professor, with promotion (if approved) to take effect the following fall.

The Division Chair will submit the dossier materials to all full-time faculty of the Division serving. Division members will meet no later than November 15 to discuss the application for promotion. In a secret written ballot, full-time Division members will vote either "yes" or "no" and give written reasons supporting that vote. The ballots will be submitted to the Division Chair no later than November 15. A ballot given without reasons will not be counted. A Divisional faculty member who is currently serving on the Promotion and Tenure Committee will vote on the application in both the Division and in the Promotion and Tenure Committee.

Procedures for Tenure (p. 23)...

A. During the final probationary year, the faculty member will submit a tenure dossier folder to her or his Division Chair who will forward it by November 1 to all tenured faculty members in the Division. Division members will meet no later than November 15 to discuss the application for tenure. In a secret written ballot, tenured Division

members will vote either "yes" or "no" and give written reasons supporting that vote. A Division faculty member who is currently serving on the Promotion and Tenure Committee will vote on the application in both the Division and in the Promotion and Tenure Committee. The ballots will be submitted to the Division Chair no later than November 15. A vote given without reasons will not be counted.

Post-Tenure Review (p. 25)...

B. The faculty member will prepare a brief Post-Tenure Review Summary. This Tenure Review Summary is to be supported by three Annual Reports and Administrative Reviews over the previous three years. The Tenure Review Summary will be presented to the Division Chair for Division consideration by October 1. In a secret written ballot, **tenured** Division members will vote either "yes" or "no" and give written reasons supporting that vote. A Division faculty member who is currently serving on the Promotion and Tenure Committee will vote on the application in both the Division and in the Promotion and Tenure Committee. The ballots will be submitted to the Division Chair no later than October 15. A vote given without reasons will not be counted.

Regent Mosley recommends the approval of the Faculty Handbook, and the Board voted unanimously to approve.

10. Request for Approval of Curriculum Changes

Chair McLaughlin called on Regent Mosley who reported that the Academic and Administrative Affairs Committee met on Tuesday, June 9, 2015, at 11:00 a.m. in the President's Conference Room to consider the recommendation. Regent Mosley asked Vice President Marble to report on the following.

The following requests for additions, deletions, and modifications in programs and courses have originated with the respective departments, and have won approval from the appropriate faculty committees and officers, including the President.

I.

Division: Arts and Humanities Department: Art

1. Add studio courses, Advanced Oil Painting Composition Studio I (Art 3463) and II (Art 3473).
2. Add a number of studio courses with changes noted on the last page, all of them to provide an opportunity to continue work in a studio setting.

Justification:

Currently, students are allowed to repeat a studio course to explore and complete other projects. Although such a repeat involves continuing development beyond the first studio course, a change is necessary to accommodate our new online enrollment procedure to assure transcript clarification. Further, by differentiating the courses, problems with financial aid and graduation are resolved. Finally, there is no harm to efficiency in the classroom. An art professor is able to supervise both a studio I and a studio II course in the same time period.

3. Add Art 4453 Seminar: BFA Exhibition.

Justification:

This change is also necessary for online enrollment and transcript clarification. Currently, students would repeat an enrollment in Art 4333 Seminar to complete requirements for the Bachelor in Fine Arts (BFA). Adding the new course will clarify the meaning that that capstone course.

The signed paperwork reflects the suggestion of the Art Department as to names and number of the courses and descriptions. The attachment simply alters the names and numbers to satisfy State Regents' requirements so there is no confusion about authorized courses.

II.

Division: Education and Speech Language Pathology
Department: Speech Language Pathology

1. Change all designations of courses in the Catalogue from SLPA to SLP.

Justification:

Other schools in Oklahoma have added programs in Speech Language Pathology Assistantships, and have designated their courses in their catalogues as SLPA. This has caused confusion. USAO's program produces practitioners and candidates for graduate school. USAO's courses should not be confused with other programs. The solution is very simple as outlined above.

Regent Mosley recommends the approval of the Curriculum Changes, and the Board voted unanimously to approve.

11. Appointment of Regents Committees for FY2015-2016

President Feaver indicated this was a routine action by the Board in their June meeting.

**BOARD OF REGENTS COMMITTEES*
UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
2015-2016**

Academic and Administrative Affairs Hilary Kitz, Chair
Bill Lance
Vice President, Academic Affairs
Vice President, Enrollment Management

Finance and Audit Dave McLaughlin, Chair
Diane Ming
Vice President, Business and Finance
Vice President, Enrollment Management

Housing and Physical Plant Diane Ming, Chair
Mo Anderson

Vice President, Enrollment Management
Vice President, Business and Finance
Secretary, Faculty Association

Policies and Procedures

Mo Anderson, Chair
Hilary Kitz
Vice President, Academic Affairs
Vice President, Enrollment Management
President, Faculty Association

University Advancement

Bill Lance, Chair
GT Bynum
Vice President, University Advancement
President, Alumni Association

Student Life

GT Bynum, Chair
Dave McLaughlin
Dean of Students
President, Student Association
Vice President & Treasurer, Faculty
Association

***The Chair of the Board of Regents and the President of the University are ex-officio members of all committees**

On a motion by Regent Lance, seconded by Regent Ming, the Board voted unanimously to accept the Regents' Committees.

12. Election of Officers for FY2015-2016

In accordance with the Regents Monthly Agenda Guide, Board of Regents officers for the next fiscal year are to be elected in the June meeting. Officers ending their service for FY2014 – 2015 are:

Regent McLaughlin	Chair
Regent Mosley	Vice Chair
Regent Anderson	Secretary

In accordance with past policy, proposed officers for FY2015 – 2016 would be:

Regent Mosley	Chair
Regent Anderson	Vice Chair
Regent Lance	Secretary

On a motion by Regent Nelson, seconded by Regent Kitz, the Board voted unanimously to approve the positions of Chair, Vice Chair and Secretary.

13. Authorization for Regents Committees to Act on Behalf of Board

The USAO Board of Regents normally does not meet in July or August. If that practice is followed this year, the Board would not meet during the three month period from June 9 to September 8. If a matter of extreme importance should arise, the Chairman could authorize a special meeting of the Board. For usual items that require Regents' action, it is recommended

that the Regents' committees be authorized to act on behalf of the Board as needed with their action ratified in the September meeting.

On a motion by Regent Kitz, seconded by Regent Lance, the Board voted unanimously to approve the authorization for Regents committees to act on behalf of the Board.

14. President's Report

The President addressed the Board on the following items:

- a. Vice President for Enrollment Management Monica Trevino reported on the recruiting and admission process.
- b. Vice President for Advancement Michael Nealeigh reported on the process of the Capital Campaign. He also reported on the progress of "It Takes a College".
- c. Transition in the office of Vice President for Academic Affairs.

15. Remarks from Representatives to the Board:

- i. Faculty Association – No report.
- ii. Student Association – No report.
- iii. Alumni Association – Ron Carr, President of the Alumni Association reported on the activities of the Alumni Association.
- iv. Staff Association – Leah Feild, President of the Staff Association reported on the activities of staff.

16. Time and Place of Next Meeting – The next meeting will be held Tuesday, September 8, 2015, at 1:30 p.m. on the USAO Campus.

17. Consideration of "any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda" – None.

18. Executive Session – Chair McLaughlin asked for a motion to move the meeting into executive session. On a motion by Regent Mosley, seconded by Regent Kitz, the Board voted unanimously to move into Executive Session. Chair McLaughlin declared the Board in Executive Session at 2:30 p.m. in order to address the remaining agenda item.

- a. Recommendation on Faculty and Staff Salaries for FY2015-2016.

19. Return to Open Session – Chair McLaughlin asked for a motion to move the meeting into open session. On a motion by Regent Kitz, seconded by Regent Mosley, the Board voted unanimously to return to Open Session at 2:45 p.m.

- a. Action on Faculty and Staff Salaries for FY2015-2016.

On a motion by Regent Mosley, seconded by Regent Lance, the Board voted unanimously to approve Faculty and Staff Salaries for FY 2015-2016.

20. Adjournment – On a motion by Regent Ming, seconded by Regent Mosley, the Board voted unanimously to adjourn. Chair McLaughlin declared the Board meeting adjourned at 2:50 p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.